

GDPR Information clause for student, applicants and courses participants

In accordance with the article 13 of the Regulation of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of the natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, further: GDPR) hereinafter referred to as Regulation, we inform that:

1. The controller of your personal data is Wrocław School of Information Technology “Horyzont” (further: controller or university) with the registered office in Słubicka 29-33 street, 53-615 Wrocław with address for correspondence: ks. M. Lutra 4 street, 54-239 Wrocław, tel.: 71 799-19-37, e-mail: dziekanat@horyzont.eu.
2. The controller has appointed a Data Protection Officer – Rafał Wielgus, e-mail: iod@bhpex.pl, tel.: 68-411-40-00.
3. We process your personal data in order to perform contracts, reply to letters and applications, carry out activities related to ensuring security, fulfil legal obligations incumbent on the University, archiving, conduct analyzes and statistics and pursue possibly claims connected with the signed contract.
4. We process your personal data for specific purposes and on the basis of the applicable law, when:
 - processing is necessary for compliance with a legal obligation to which the controller is subject (Article 6.1.c GDPR),
 - processing is necessary for the performance of a contract (Article 6.1.b GDPR),
 - processing is necessary for the performance of a task carried out in the exercise of official authority vested in the controller (Article 6.1.e GDPR),
 - processing is necessary for the purposes of the legitimate interests pursued by the controller (Article 6.1.f GDPR),
 - processing is necessary in order to protect the vital interests of the data subject or another natural person,

in other cases, your personal data is processed on the basis of the consent granted for processing to the extend and the purpose specified in the consent (Article 6.1.a GDPR).

5. Recipients of your personal data may only be entities authorized to receive your data - in justified cases and on the basis of the relevant legal provisions. Such entities are in particular:
 - employees authorized by controller, associates of the controller,
 - public bodies and state offices or other entities authorized by law,
 - entities in connection with activities ordered by controller and carried out on behalf of the University (law firms, entities providing IT services etc.),
 - other universities with the scope regulated by law and on the basis of concluded contracts.
6. Personal data is obtained by controller from the data subjects.
7. Your personal data will be stored for the period necessary to achieve the purposes set out in point 3, and after that for the period and to the extent required by the provisions of generally applicable law. In case of archival materials, it will be kept for the time specified in the Act of 14 July 1983 on the national archival resource and archives (Journal of Laws of 2018, item 2017, with changes). Personal data collected in

connection with the need to ensure security, which is recorded by video monitoring system is stored for maximum period of 3 months – but in case of investigation period is extended until investigation is closed.

8. In connection with the processing of your personal data, you have the following rights to: access personal data by the data subject, rectification, erasure (right to be forgotten), restriction of processing, right to data portability, right to object.
9. In case of unlawful data processing of your data, you have also right to lodge a complaint with a supervisory authority.
10. Providing of your personal data is voluntary, but necessary for the performance of the contract. Failure to provide personal data will result in the inability to conclude a contract.
11. Your personal data will not be processed in an automated manner and will not be profiled.